

ALIVE WELLNESS CENTRE CIC

Safeguarding Policy Statement - Public Version

Purpose and Scope

At ALIVE Wellness Centre CIC, safeguarding is at the heart of our mission. We work to protect, support and empower children, young people and families affected by knife crime, youth violence and trauma.

This policy aims to protect children and young people who access ALIVE services and to set clear expectations for staff, volunteers, trainees and others involved in our work. It applies to staff, volunteers, placement students, partner professionals and those involved in the governance of ALIVE.

Our Commitments

We believe that all children and young people deserve to feel safe, respected and supported. Safeguarding is everyone's responsibility and guides every part of our work.

We are committed to creating safe and supportive environments; promoting equality, diversity and inclusion; listening to children, young people and families; and acting promptly when there is a concern.

Legal and Safeguarding Framework

Our safeguarding arrangements are informed by relevant UK legislation and current statutory guidance, including the Children Acts 1989 and 2004, Working Together to Safeguard Children, Keeping Children Safe in Education where applicable, the Equality Act 2010, UK GDPR and the Data Protection Act 2018.

Keeping Children and Young People Safe

Listen and act

We encourage children and families to speak openly and respond promptly and appropriately to safeguarding concerns.

Designated Safeguarding Lead

Laura Jane Mace, CEO and Designated Safeguarding Lead (DSL), is responsible for the day-to-day management of safeguarding concerns, supporting the team, maintaining appropriate records and coordinating referrals to statutory agencies where required.

Training and support

Staff, volunteers and trainees receive safeguarding and child protection training during induction and appropriate refresher training.

Clear procedures

We maintain procedures for disclosures, recording concerns, allegations, information sharing and escalation.

Safe online and offline environments

We promote safe use of digital tools and safe physical environments across the settings in which ALIVE works.

Safer recruitment

People working directly with children are subject to appropriate safer-recruitment checks, including DBS checks where the role is eligible and suitable references.

Confidentiality and information sharing

Personal information is managed securely and in line with data protection requirements, while recognising that safeguarding and child safety may require appropriate information sharing.

Prompt response

Concerns about a child, young person, staff member, volunteer or other person connected with ALIVE are acted upon without unnecessary delay.

Review

Safeguarding arrangements are reviewed regularly and following significant incidents or relevant changes in law or guidance.

Governance and Accountability

ALIVE is currently operating as ALIVE Wellness Centre CIC while work is underway on its proposed transition to charitable status. Day-to-day safeguarding responsibility sits with the Designated Safeguarding Lead. The organisation's current leadership remains responsible for ensuring appropriate safeguarding arrangements are maintained during this transition.

Future CIO Governance

For the proposed Charitable Incorporated Organisation, the Board of Trustees will retain ultimate governance responsibility for safeguarding. Operational responsibilities may be delegated to the DSL, but the Board will remain responsible for oversight, risk management, appropriate reporting and ensuring that safeguarding remains a governance priority.

Dan Corrigan has agreed to act as the proposed Board Safeguarding Lead for the future CIO, subject to the CIO being registered and his formal appointment as a trustee. This role will support Board oversight and provide an escalation route where a concern involves the DSL or Chief Executive. It will not replace the collective responsibility of the full Board.

Serious Safeguarding Concerns

Safeguarding concerns will be assessed, recorded and referred in accordance with ALIVE's procedures and applicable statutory guidance. Where required, concerns will be referred to relevant statutory agencies. Following charitable registration, the trustees will also consider whether a safeguarding matter meets the Charity Commission's serious incident reporting requirements.

Contact Details

Designated Safeguarding Lead: Laura Jane Mace

Email: laura.mace@alivewellnesscentre.org.uk

Phone: 07950 275402

NSPCC Helpline: 0808 800 5000

Public version prepared: August 2026

Current organisational status: ALIVE Wellness Centre CIC

This public version will be reviewed and formally adopted by the Board following any successful transition to CIO status.